

Smart Sheets Guide

This guide is a how to for how to plan and manage projects using Smart Sheets. It is a work in progress.

- [How to setup smartsheets account](#)
- [Information on the structure of our smartsheets files & folders, and how to setup a project](#)
- What do I need to regularly do as a project manager?
- What do I need to regularly do as a project contributor?
- [How to use the python script to fix smartsheet budget/schedule formatting](#)
- How do I update the projects in my resource sheet?
- [How to get a smartsheet API key?](#)
- [How to Read the Smartsheets TID-ID Project List](#)

Guides for users not managing projects:

- [How to refresh your task list and update individual tasks](#)