

05.18.2017 EC

Present: Stepan, Maurik, Nathan, Tim, Matt, John

Please send additions/corrections to the EC email list.

1. Approvals for the upgrades.

We agreed our first priority was to prepare for the ERR scheduled at JLAB June 12. We have not yet heard our charge from Patrizia's review committee chair, but assume some talks will be called for. Tim will plan to preview his ERR talk at the HPS Wed meeting on June 7; Stepan will send his around to the EC for comments over the weekend before the review. EC is encouraged to send comments on the talks.

Prior to that, EC members should review the upgrade talks given at the collaboration meeting and send along a list of any issues they feel need to be resolved before the ERR to Stepan (for trigger) or Tim (for L0). Stepan and Tim should address these concerns as they are able before June 8.

EC will plan to meet on June 8 with the intent of granting approval to both upgrade proposals.

The L0 upgrade will want June 8 approval so as not to delay ordering new sensors. Although the trigger upgrade will not need to make expenditures before this fall, approval on June 8 should bolster the case before the ERR.

2. Revising Analysis and Publication procedures.

EC decided to revise our present procedure of letting the analysis group decide when to unblind a new analysis, by instead granting that authority to the EC itself. It is expected that the analysis group will coordinate the arguments for unblinding, and that the EC will appoint an ad hoc review committee (as has been done with the 2015 bump hunt analysis) to judge whether unblinding is justified or to raise answerable objections if it feels unblinding is not justified. That committee will report to EC and EC will decide. Representatives from the analysis group, Matt and Nathan, agreed with this new procedure, as did the rest of EC.

The present 2015 bump hunt review committee is expecting to contribute to reviewing the proposed bump hunt publication. We decided to work to amend the present procedures outlined in our bylaws. At present the review committee is charged with incorporating comments from the first draft of the paper into a second revised draft which it would distribute to the collaboration. We would amend this to charge the review committee with compiling the list of comments and changes/additions for the paper suggested by the collaboration and transmitting this list to the paper's authors. The authors will have responsibility for producing a second draft incorporating the needed changes. The Review committee will report to the EC and PPC on the adequacy of the changes. The remaining procedures outlined in the bylaws will be followed.

The EC will discuss what an analysis note should include at its next meeting. The present 2015 bump hunt review committee has been asked to provide its input for this discussion at that meeting.

3. Beam Time Request

A beam time request is due July 1. EC will discuss our plan at future meetings. Prerequisite to that discussion are new reach estimates being prepared by Matt Graham, Holy Vance, and Matt Solt. We hope for more input at next Wednesday's HPS meeting.

Respectfully submitted,

John