

07.17.2014 EC

Present: Tim, FX, Raphael, Stepan, John, Marco

Please send corrections and additions to the whole EC mail list.

1. PDL for HPS will be a non-HPS Hall B physicist, Harut Avagyan.

2. John will continue as EC chair.

3. Preparing the HPS Scheduling Request [beamline_commissioning.pptx](#)

Stepan ran us through his slides. Stepan, with help from John and Marco, will prepare a draft of the needed beam time request.

EC will review at our meeting next week. Most of the required information looks available.

4. Coming Up

Schedule and shifts. Stepan has incorporated a new schedule from Arne in the slides above, which shows beam commissioning starting October 10. Once this schedule is made official, Stepan will work toward proposing exactly when shifts are needed this fall. Roughly, we intend to schedule shifts 24/7 from 10/10 until 12/22. Since the first part of this schedule is very uncertain, Stepan may suggest having locals take the first few weeks of shifts. We will still have to decide when to interrupt beam commissioning for SVT installation—but that is not expected to be a big interruption and can be decided later, when details are better known.

Readiness Review response. Hope to have the report in the next week or two.

We will proceed with an election for Ken Livingston of Glasgow and review of the author list prior to assigning shifts.

5. There will be an EC meeting next week, Thursday, July 24, 2014.

Respectfully,

John