## **Shift Instructions**

## Shifter Responsibility

A shifter is responsible for:

- · Being aware of any issues that might have occurred during the previous shift.
- Completing a Start of Shift checklist.
  Knowing the accelerator plans and in particular the expected activities related to the beam for Hall-B including prospects for access and stable beams: talk to the Hall-B beam line shifter.
- Knowing who the experts are and how to get hold of them.
- Completing the hourly checklist.
- Completing the end of shift checklist.

Please complete the checklists and describe as thoroughly as possible any issues that arose during your shift. Add any notes that you think might help. Remember that these logbook entries might be used to assess the quality of the data or to understand and debug observed problems, sometimes weeks after your shift.

## **Expert Contact Numbers:**

_	_		
Run	Coor	dinator:	

SVT:

**Ecal & Trigger** 

MCC Accelerator:

## **Useful Links**