

## Obtaining a SLAC account

**For access to the SLAC resources, you will need to register with SLAC and obtain at least a unix account.**

**To do that, please do the following steps:**

- 1.) **Register** as SLAC user (needed to get an SID# for step 2)

- Select HPS (Heavy Photon Search) from the pull-down menu.
- Tim will need to approve your request so please email to let us know this is coming (if you are a new student, please ask your supervisor to do so).

- 2.) Obtain a SLAC account.

- You can find your SID# by searching for yourself in the [SLAC phone book](#).
- We recommend creating UNIX and Windows accounts (because Windows account credentials are used for confluence and other services at SLAC)
- Sign and send to Tim, who will fill out the authorization and additional instructions.

[SLUO New User Form](#)

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**Page 1:** Information form for new SLAC USERS and current SLAC employees working on a SLAC Research Activity.

The following information will help us determine what additional information you will need to provide in order to add you to the SLAC user information system. Please contact the [SLUO administrators](#) if you have any questions or problems.

**NITIAL INFORMATION**

Name Last (family)  Detective First  MRS Middle

Are you a SLAC Employee who is becoming a SLAC USER

☐ Yes ☒ No

If you are not a SLAC employee, please select your affiliation:

- ☒ Institution/School/Government
- ☐ Private Industry
- ☐ SLAC

Your employment classification  Post Doc

Your work type  Physics Research

Will you physically work at SLAC for any amount of time

☐ Yes ☒ No

Are you a Summer Intern/student

☐ Yes ☒ No

Will you be using any SLAC computing resources

☐ Yes ☒ No

Experiment you will be working on  Heavy Photon Search ==> Heavy Photon Search

Are you a US citizen

☐ Yes ☒ No

**Education**

- Highest Degree:
- Issue Institution:

**Current Institution**

- Institution:
- Department:

if "Other", describe

- Academic Institution:

If Position "Other" been specify how

Institution Office Phone

Institution Office Fax  (NOT SLAC)

**SLAC information**

Your SLAC Activity Name/Phone Search

Activity Status: **MEMBER**

Site Group/Department:

- Training Site:

• SLAC Classification: **USER**

- Training Source:

• How long will you be working on SLAC project

If "Fixed Term" Starting Date

Ending Date

- Other person or team will you stand in SLAC

• PhD Thesis on SLAC research? ☐ No ☐ Yes ☐ Other (specify on a PhD thesis based on SLAC research)

<b><u>SLAC Computer Account Form</u></b>			
<p>To request new computing accounts or request changes or cancellations to existing accounts, please type in the form below, or fill in a blank form manually. Once completed, print the form and e-mail your department computer administrator. Completed forms may either be mailed to Computing Dept., Account Services, Mail Stop 377, Forest to Forest (DSO-328-3002), or brought to the Account Services office located in the Computing Building (Room 100). Please provide an e-mail address after phone number where we may contact you.</p> <p>*Note: Account requests will require the completion of our account setup procedure. Please e-mail, contact our staff online, Complete Care, or discuss this signature before submitting this request. Thank you!!!</p>			
<b>Applicant Information:</b>			
Name Last, First, Middle _____	Room: _____	Phone Ext.: _____	SID# _____
Off-site Location: (Off-site users only) _____			
Institution: _____	Street: _____	City: _____	
State/Country: _____ Zip: _____	Tel: _____	E-Mail: _____	
<b>New Account Type:</b> <input type="checkbox"/> Windows <input type="checkbox"/> Unix <input type="checkbox"/> Exchange E-mail <input type="checkbox"/> Shared ACct (needs special approval) <b>SLAC E-mailbox (one only)</b> <input type="checkbox"/> MS Exchange <input type="checkbox"/> Unix <input type="checkbox"/> None (forward to above E-mail)			
<b>Existing account change requests:</b>			
<input type="checkbox"/> Add user <input type="checkbox"/> Cancel user <input type="checkbox"/> Transfer another login <input type="checkbox"/> No			
<b>Requested User ID (3 to 5 characters long)</b> _____			
Old Name _____		Add Name _____	
<b>Additional instructions or special group requirements:</b> <u>(see comments)</u>			
<b>Authorization:</b> (Please have your group's Computer Account Administrator sign this account request*)  Computer Csr name given _____ Group Code _____ Computer Csr signature _____ Date _____ <i>Important:</i> The above signature must be on the SLAC authorized Computing Csr signature sheet for computer accounts at <a href="http://www.slac.stanford.edu/databases/computeraccounts/">http://www.slac.stanford.edu/databases/computeraccounts/</a>			