

06.14.2013 EC

Present: Maurik,F-X, Tim, Takashi, Raphael, John

Comments or corrections should be sent to the whole mail list.

Agenda

1. New meeting time?

Thursday at 10AM is the preferred new time.

Tim, please make the change for next week's meeting.

2. Status of HPS Implementation Plan

As we discussed at the Collaboration meeting, the JLAB management has now chosen the "downstream option", i.e. HPS in the Alcove. Stepan and others have worked out the costs. Most should be infrastructure, so should not significantly increase the HPS capital equipment budget. \$70k in the present beamline budget can be redirected. We'll ask for the additional support from DOE. DOE HEP has been informed of the coming change, and has asked for an addendum outlining changes to be submitted by next Friday.

3. Guidelines for Talks

[More Planning for HPS Review.ppt](#) John went over guidelines for talks. Guidelines have since been sent to all speakers and EC members.

We asked for outlines (as list of slide titles with proposed content) by Wed. June 19. EC will review all of these at its next meeting Thurs June 20.

We will dry run talks on July 2 at an all day Webex meeting. Invite your friends.

4. Changes needed for schedule/budget/manpower.

Stepan and Marco have revised the budget and schedule for the beamline, accounting for the move to the alcove.

Stepan will meet with Raphael and others at Orsay on Monday/Tuesday to revamp the Ecal schedule.

EC discussed these changes. Sentiment was that the schedule we put forward in next week's addendum should reflect only what we know for sure--in particular it should include the new preamps ONLY IF funding is guaranteed. If funding is not yet known, we should present the original WBS. At the review, we can amend it and include possible future options, like the APDs and light monitoring system, but must do so only if schedules look believable.

We hope for an update from Stepan and Rafael after their meeting.

Respectfully submitted,
John