

HPS working groups, coordinators and EC oversight

- Why organizational changes, a lot has to be done next 12 months:
 - about 6 months before our deadline to present the first preliminary results from 2019 data
 - less than 12 month to be ready for 2021 run
- Proposed working groups and coordinators
 - Preparing for 2021 run:
 - DAQ, Sergey and Ryan
 - Trigger, Valery
 - Slow controls, Nathan and Omar
 - Monitoring, Matt G.
 - SVT, Tim
 - ECal/hodoscope, Rafo
 - Beamline, Stepan
 - 2019 analysis:
 - Analysis, Matt G. and Cameron
 - Calibration and recon., Norman and PF
 - MC, Tongtong
 - Software, Norman
- EC oversight
 - slow controls, Rafo
 - ECal/hodo, beamline, DAQ/trigger, Marzio
 - MC and Software, Maurik
 - analysis, Tim
 - monitoring, Norman
 - calibration/recon, Omar
 - SVT, Stepan

Responsibilities

- Working group coordinators:
 - organize the work of the group, hold regular meetings
 - have a task list with timeline and milestones
 - update collaboration on the progress at HPS meetings
 - coordinate resource requests with EC oversight person
- EC oversight person:
 - work closely with the run group coordinator
 - report progress to EC
 - request resources when needed