

## Change in Oanda website

Travelers who use Oanda when preparing expense reports should note that Oanda has changed their website. In order to ensure that travelers receive the maximum correct reimbursement amount, please follow these instructions:

- Enter the currency of the visited country in the “Currency I Want” area.
- Use the “Currency I Have” for your expense report.
- Use the “+/-2% Typical Credit Card” rate.
- Travelers no longer need to recalculate the currency rate every day; travelers may use the rate on the first day in country for their entire stay.

Here is a diagram showing how to use the new Oanda website:

The screenshot shows the Oanda website's Currency Converter interface. The top navigation bar includes links for Forex Trading, Exchange Rates, Money Transfers, Currency Hedging, and About Us. The main content area is titled "Currency Converter" and features two input fields: "Currency I Have" (set to US Dollar) and "Currency I Want" (set to Danish Krone). The "AMOUNT:" field for "Currency I Have" is 16.7828, and for "Currency I Want" it is 100. Below these fields, there are options to "HIDE DETAILS", a "DATE:" selector (set to 07/01/2010), and a "RATE:" dropdown menu (set to "+/- 2% Typical Credit Card Rate"). A "Market Rates" section displays a table of bid and ask rates for USD/DKK, with a "Recent Trends" line graph showing the rate over time. A "HELP" button and a "PRINT" button are also visible. On the right side, there is a "TRY ALSO..." section with links to various converters and a "Check it out new" banner for the Currency Converter widget. At the bottom, the "USD/DKK Details" section shows the current selling and buying rates.

Use this amount on expense report (e.g. 16.79 USD)

Enter foreign currency here (e.g. 100 DKK)

Use first date in country for entire expense report

Select “+/- 2% Typical Credit Card Rate.”

	Bid	Ask
MIN	6.05290	6.10510
AVG	6.08008	
MAX	6.10370	6.10510

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

USD/DKK for the 24-hour period ending Wednesday, June 30, 2010 22:00 UTC @ +/- 2% Typical Credit Card Rate

Selling 16.7828 USD → you get 100.000 DKK  
Buying 16.7828 USD → you pay 104.154 DKK

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